



## **Youth Power Organization (YPO) - Terms of Reference for Accredited Auditor**

### **1. Background:**

Youth Power Organization (YPO) is a youth-led non-profit organization committed to enriching the lives of young individuals by connecting them to sustainable income opportunities. YPO focuses on practical training and skill development in agriculture, encompassing crop farming, livestock production, fish farming, and entrepreneurship. The organization strives to promote self-employment, community empowerment, address environmental challenges, and foster innovation. The organization is located in Morogoro region, Morogoro municipality.

### **2. Objective:**

The purpose of this Call for Accredited Auditor is to select a qualified and accredited auditor to conduct the organizational audit for the financial year 2023. The audit aims to ensure transparency, accountability, and adherence to financial regulations within YPO.

### **3. Scope of Work:**

The accredited auditor shall undertake the following tasks:

- a. Review and audit the financial statements of YPO for the fiscal year 2023, ensuring compliance with applicable financial standards and regulations.
- b. Assess the effectiveness of internal controls and risk management processes within YPO.
- c. Examine the organization's financial transactions, receipts, disbursements, and financial records for accuracy and completeness.
- d. Provide an opinion on the fairness and reliability of YPO's financial statements.
- e. Identify any irregularities, discrepancies, or areas of concern and provide recommendations for improvement.

### **4. Eligibility Criteria for Accredited Auditor:**

Prospective auditors must meet the following criteria:

- a. Accredited by a recognized auditing body.
- b. Demonstrated experience in conducting audits for non-profit organizations.
- c. Familiarity with the regulatory environment governing non-profit entities.
- d. Ability to deliver audit reports in a timely manner.

### **5. Proposal Submission:**

Interested and eligible auditors are invited to submit their proposals, including:

- a. Details of accreditation and relevant certifications.



- b. Overview of previous experience in auditing non-profit organizations.
- c. Proposed audit approach and methodology.
- d. Clear breakdown of fees and expenses.

**6. Submission Deadline:**

All proposals must be submitted by 05<sup>th</sup> July 2024. Late submissions will not be considered.

**7. Selection Process:**

The selection of the accredited auditor will be based on the evaluation of proposals against the eligibility criteria and the proposed audit approach.

**8. Contact Information:**

Proposals should be submitted to [recruitment@youthpowerorganization.com](mailto:recruitment@youthpowerorganization.com) with "Call for Accredited Auditor Application" in the subject line.

**9. Terms and Conditions:**

YPO reserves the right to reject any or all proposals and to negotiate changes to the scope of work and fees. The selected auditor will be required to sign a contract with YPO outlining the terms and conditions of the audit engagement.

**10. Timeline:**

The audit is expected to be completed by 26<sup>th</sup> July 2024.

YPO looks forward to receiving comprehensive and competitive proposals from qualified auditors to contribute to the organization's commitment to transparency and accountability.